

**Position Description**  
***Living Water Leader***  
**Frederick Church of the Brethren (FCOB)**

**Function**

The *Living Water* Leader functions as a member of the FCOB Staff working with the *Living Water* Band and Basement Band planning, scheduling and leading the band during worship.

**Qualifications:**

1. Demonstrates a clear testimony of faith in Jesus Christ, growing in a personal relationship with Him.
2. Committed to the mission, vision and worship philosophy of FCOB
3. Administrative and coordination skills.

**Abilities:**

1. Needs to be proficient in at least one instrument.
2. Needs to understand basic music theory, chord charts and transposition.

**Reportability: the *Living Water* Leader:**

1. Reports to the Manager of Worship and Evangelism Support Services. Whenever considering a change to the band, the *Living Water* designee shall also be consulted.
2. Works cooperatively and supportively with *Living Water* band members.
3. Conforms to all policies and procedures outlined in the FCOB Personnel Manual, Salary and Benefits Manual and the Supplemental Personnel Manual for church staff.

**Responsibilities: the *Living Water* leader:**

**In Worship**

1. Leads the band during the contemporary and basement services. This includes but not limited to song selection, set up and tear down, sound reinforcement adjustments.
2. This individual must have high energy, be able to connect to the congregation and be able to spiritually lead the worship.

**In Rehearsals**

Leads *Living Water* rehearsals.

- a. Preparation for rehearsal  
Choose the music for each week based on the theme of the Sermon Series, Scripture, and special events in consultation with the Manager of Worship and Evangelism Support Services and his/her *Living Water* designee.
- b. Utilizes Planning Center Online to keep in contact with band and input the music for each week.
- c. Schedules who is playing each week.
- d. Coordinates substitutes for any scheduled conflicts or absences of band members that come up during the week.
- e. Communicates to each band member their role and responsibility for each piece of music, including but not limited to helping with parts, knowing transitions and being prepared.

**Other Duties**

The *Living Water* Leader will perform other duties as assigned.

## **Supervision of Employed Staff**

None.

## **Liaison To Congregational Commissions/Committees/Teams, etc.**

- Ministry Team: *Living Water*

## **Position Classification**

- 1) This is a part-time, Non-Exempt position with a projected work schedule of 10 hours per week.
- 2) This is position is an “Employment-At-Will” position in accordance with paragraph 2.1 in the Employment Handbook.

## **Compensation**

- 1) Salary commensurate with experience and ability.
- 2) Other benefits are negotiable, as provided for in the FCOB Salary & Benefits Handbook

## **Meetings/Retreat Attendance**

- 1) All Church Leadership Retreat
- 2) Worship Staff Retreat
- 3) Worship Planning Retreat
- 4) Congregational Forums

## **Professional Growth and Health**

1. There are no paid holidays or flexible leave for this position as delineated in the FCOB Salary & Benefits Handbook.
2. Will participate in professional growth experiences, in tandem with understandings in the FCOB Personnel Manual and the Salary and Benefits Handbook.

Approved by Leadership Team, April 2018